



THE  
WILLOWS  
CLUB

# 2023 TOURNAMENT PACKAGE



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## HOSTING AT THE WILLOWS

The Willows Club provides a wide variety of amenities. A nationally recognized golf course, complimented by a Southwestern style clubhouse, provides a truly unique tournament experience. The newly renovated Irons Kitchen + Patio area featuring casual ‘something for everyone’ dining, business meeting and banquet facilities, private function rooms and a fully stocked Golf Shop are just some of what The Willows has to offer. Our 1950’s style ‘Red Barn’ provides the perfect atmosphere for any occasion.

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## OUR COMMITMENT

From the moment you book at The Willows Club to the moment you depart, our Willows staff offer a personal touch to planning and executing your event. Whether it be for 24 or 216 golfers, our goal is to provide you and your invited guests an exceptional experience that will make The Willows your destination of choice for future tournaments or just a casual round of golf with friends.

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## OUR HISTORY

For over 30 years, we have provided a tournament experience that no other course can compare to. The Willows has long been recognized as one of the best places to play golf combined with the finest banquet and dining experiences in the industry. Our reputation and commitment to the many charity and corporate events that we host is as important to us as your event is to you.

Our management and staff would like to acknowledge and thank those who have chosen The Willows Club as their preferred tournament venue over the years. We invite you to join us in 2023 as we continue to expand on these relationships.



# 2023 TOURNAMENT PACKAGES

	9 HOLE TEE TIMES	18 HOLE TEE TIMES	9 HOLE SHOTGUN	18 HOLE SHOTGUN	27 HOLE SHOTGUN
Weekdays	after 10 AM	after 10 AM	PM start	Tues & Thurs only	ask for availability
Weekends	after 10 AM	after 10 AM	ask for availability	ask for availability	ask for availability
MON to THURS	\$61 (per person)	\$92 (per person)	\$4,700	\$13,500	\$21,000
FRI to SUN	\$66 (per person)	\$99 (per person)	ask for availability	ask for availability	ask for availability
Number of Players	24 player minimum	24 player minimum	up to 72 players	up to 144 players	up to 216 players
Prize Allotment			\$750 (additional charge)	\$1,500 (additional charge)	\$2,500 (additional charge)
Green Fee & Cart Fee					
Cart Staging & Scorecards					
Golf Genius Scoring *					
Meal *					

\* ADDITIONAL FEES APPLY

THE PRICES ABOVE REFLECT THE GOLF/CART PORTION OF YOUR TOURNAMENT ONLY,  
MEAL OPTIONS ARE NOT INCLUDED IN THE ABOVE PRICING



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## INCLUDED IN ALL PACKAGES

- Personalized cart signs, scorecards, and rules sheets
- Use of Driving Range & Practice Facility
- Placement and pick up of on-course signage and prize markers
- Personalized bag tags (Shotgun tournament only)
- On-course setup of tables & chairs
- Course marshalling & first tee starter (where applicable)
- Registration tables, podium & microphone

### Green Fee & Cart Fee

Each package includes an 18-hole or 9-hole green fee and power cart fee with Visage GPS.

### Prize Allotment

See above chart for required spending (Shotgun tournaments only, additional fees as stated on previous page).

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## OPTIONAL PACKAGE ADD-ONS

### Banquet Meal

Enjoy one of our popular banquet meals customized for your tournament. Contact Food & Beverage to view meal options and pricing (**banquet meal cost NOT included in above tournament pricing**).

### On Course F&B

Enjoy food or beverage services on course, or simply offer a host tab to your guests during their round. Restrictions and fees may apply. Contact Food & Beverage for options and pricing.

### Tee Gift

Work with the tournament coordinator to purchase a tee gift for your guests from one of our many suppliers. Prize allotment funds can be used towards tee gift spending (**prize allotment funds only mandatory in Shotgun tournaments**).

### Golf Genius Scoring

Digitally showcases sponsor logos, guest names, hole contests and scores.



# THE WILLOWS 2023 TOURNAMENT APPLICATION

Tournament Name: \_\_\_\_\_

Tournament Date: \_\_\_\_\_

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## CONTACT INFO

Tournament Organizer's Name: \_\_\_\_\_

Secondary Contact: \_\_\_\_\_

Email: \_\_\_\_\_

Business Phone Number: \_\_\_\_\_

Cell Phone Number: \_\_\_\_\_

Billing Address: \_\_\_\_\_

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### TOURNAMENT DETAILS

TOURNAMENT TYPE	REGISTRATION TIME	PREFERRED START TIME	EXPECTED MAXIMUM NUMBER OF GOLFERS
9 Hole Tee Times (9 minutes) 24 player minimum			
18 Hole Tee Times (9 minutes) 24 player minimum			
9 Hole Shotgun max 72 players			
18 Hole Shotgun max 144 players			
27 Hole Shotgun <b>Approval Required</b>			

\* IF YOU HAVE A SPECIFIC 18 HOLES YOU WISH TO PLAY, PLEASE INFORM THE TOURNAMENT COORDINATOR \*

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### PAYMENT INFO

- \$1,000 initial deposit for shotgun tournaments (due with signed application)
- \$2,000 secondary deposit for shotgun tournaments (due 30 days prior to tournament date)
- \$500 initial deposit for tee time tournaments (due with signed application)

\* FINAL ESTIMATED BALANCE (BASED ON CONFIRMED NUMBER OF GOLFERS) DUE BEFORE TOURNAMENT START DATE \*

Cheque

Credit Card

Name on Card: \_\_\_\_\_

Card Number: \_\_\_\_\_ Expiry Date: \_\_\_\_\_ CVV: \_\_\_\_\_

Cardholder Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\* PLEASE HAVE CHEQUES MADE PAYABLE TO "THE WILLOWS GOLF & COUNTRY CLUB" \*

# 2023 TOURNAMENT BOOKING POLICIES

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## TOURNAMENT OPTIONS FOR PLAY

An 18 hole Shotgun Start (Closed Shotgun) consists of up to 144 players and no outside groups will be on your 18 holes of play. A 9 hole Shotgun Start consists of up to 72 players and no outside groups will be on your 9 holes of play. Preferred days of play for The Willows for Shotgun Start Tournaments are Tuesdays and Thursday and all start times are negotiable, though PM starts are preferred. A limited number of Shotgun Starts may be allowed on Fridays and weekends. When playing in a tournament, the recommended courses of play are Lakes and Bridges. The Willows Club reserves the right to alter starting times, course rotation or formats should the number of players differ significantly from the original booking along with the right to provide an alternate banquet room best suited for the event and to backfill open times with other golfers as necessary. An 18 hole Shotgun will play 18 holes in sequence and a 9 hole Shotgun will play 9 holes in sequence.

All non shotgun bookings will be considered a Tee Time event and will start as a traditional round of golf from the first tee in 9 minute intervals.

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## DEPOSIT

\$1,000 initial deposit for shotgun tournaments (due with signed application) \$2,000 secondary deposit for shotgun tournaments (due 30 days prior to tournament date) \$500 initial deposit for tee time tournaments (due with signed application)

\* FINAL ESTIMATED BALANCE (BASED ON CONFIRMED NUMBER OF GOLFERS) WEEK OF TOURNAMENT START DATE \*

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## FINAL PAYMENT

The Tournament host will be invoiced following the event for the balance remaining, less deposits. Payment is due within seven (7) days upon receipt of the invoice and payment may be made by cheque or debit card. 1.5% Interest will be charged per month on all invoices not paid within 30 days.



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## FOOD & BEVERAGE SERVICE

The Willows Club will be the sole provider of all food and beverage (liquor, beer and wine included). All Saskatchewan Liquor and Gaming Authority Regulations must be followed. Any unauthorized products will be confiscated and the person(s) may be removed from the golf course. Bringing your own alcohol onto the course is **illegal**. We have a zero tolerance for this issue, as we risk losing our liquor license for any breach of the existing liquor regulations. The Willows Club reserves the right to discontinue alcohol service to any guest who appears to be intoxicated.

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## PACE OF PLAY

For the enjoyment of all guests to The Willows Club, all shotgun tournament groups are expected to complete their rounds within five (5) hours, while all tee time tournaments are expected to complete their round within four (4) hours and fifteen (15) minutes. Our on course Ambassadors and authorized staff have the sole authority to determine “speed of play” on course and will help to maintain this standard. Suggestions to format can be discussed with our tournament coordinator in an effort to help, (i.e. “tee it forward” “par golf” etc.); please inquire. Slow players may be asked to play the forward tees or pick up and move forward with out completing a hole or several open holes to facilitate proper pace of play.

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## DRESS CODE & ETIQUETTE

We expect nothing more from our guests than the general etiquette that is part of the integrity of the game of golf. Our on course Marshals and authorized staff are employed to monitor course conduct and speed of play to ensure that everyone has an enjoyable time while at The Willows. Torn or tattered blue jeans, gym wear, muscle shirts or swimwear is prohibited. Appropriate footwear is required such as soft spike golf shoes or other soft soled sport shoes are acceptable. Regardless of format of play each player must have their own set of golf clubs.

# 2023 TOURNAMENT CONTRACT

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## DEPOSIT & PAYMENT INFORMATION

Tournament date and times will only be confirmed by receipt of the initial \$1000 deposit for Shotgun events or \$500 deposit for Tee Time events. Such deposit will be applied to your final bill. The second deposit of \$2000 will be due 30 days prior to tournament start date (shotgun only). Remaining estimated golf balance will be due prior to the tournament start date. The Tournament host will be invoiced following the event for the balance remaining. Payment is due within 7 days upon receipt of the invoice. Final payment may be made by cheque or debit card. 1.5% Interest will be charged per month on all invoices not paid within 30 days.

PLEASE INITIAL HERE TO ACKNOWLEDGE THE ABOVE \_\_\_\_\_

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## GUARANTEE NUMBER OF GOLFERS AND PLAYER DRAW

The estimated number of golfers must be conveyed on the original Tournament Application. You must **guarantee** the number of golfers playing in your event **ten (10) days** prior to your event. If these numbers are not conveyed to our Tournament Coordinator, the number of golfers you submitted on your original tournament application becomes your guaranteed number. Your final invoice will reflect your guaranteed number of golfers attending, or the number of golfers you submit on your player draw, which ever is greater. Your player list, or draw, must be emailed or faxed to The Willows Tournament Coordinator a minimum of **48 hours** in advance of the start of your event. Changes to the tournament list cannot be guaranteed after the stated deadline.

PLEASE INITIAL HERE TO ACKNOWLEDGE THE ABOVE \_\_\_\_\_

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## MINIMUM REQUIREMENTS

If you have booked a shotgun tournament and your numbers are less than expected and you wish to change the format to your event to a tee time tournament, you must notify The Willows Tournament Coordinator **ten (10) days** prior to your event date. Failure to do so will result in the shotgun rate for the day being charged to the final invoice. See Tournament Application page for pricing and number requirements for each tournament type.

PLEASE INITIAL HERE TO ACKNOWLEDGE THE ABOVE \_\_\_\_\_

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**POWERCART RENTAL AGREEMENT**

Power carts are required for all tournament play. “As the sponsoring organization of the tournament, we hereby (1) agree to hold harmless, indemnify or defend The Willows Club and it’s owners and agents from against any injuries or damages of any kind whatsoever to any person or entity out of or in any way resulting from the negligent or reckless use or operation of a power cart; (2) agree to reimburse The Willows Golf and Country Club for any such injuries or damage done to any power cart or property; (3) agree to allow any person of legal driving status to operate a power cart.” Participants abusing the equipment or disobeying the requests of the staff may be asked to withdraw themselves from your event and/or the cart(s) may be confiscated. If additional carts are required for rental, the cost will be \$50.00/cart.

PLEASE INITIAL HERE TO ACKNOWLEDGE THE ABOVE \_\_\_\_\_

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**CANCELLATION POLICY & WEATHER**

Tournaments cancelled more than 60 days prior to the event will receive a full refund of any deposit. Cancellations received 31 to 60 days prior to the event date will result in only 1/2 of the deposit amount returned. Cancellations received inside of 30 days prior to the event date will not receive any deposit refund. If the event is cancelled due to course closure or inclement weather, beverage components to tournament/ event bookings will go ahead as scheduled unless The Willows Golf Course Superintendent deems the golf course to be unplayable. If the event is cancelled due to course closure (inclement weather) then the tournament organizer will be given passes in the amount of 144 18 holes with power cart (72 9 holes with power cart for a 9 hole event). The banquet will go ahead as planned, with a negotiated start time between tournament organizer and the tournament coordinator.

PLEASE INITIAL HERE TO ACKNOWLEDGE THE ABOVE \_\_\_\_\_

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**DAMAGES**

The Tournament Host is responsible for the actions of its participants. The Willows Club shall not be responsible for any loss or injury suffered or incurred by any tournament participant unless such injury is caused by the negligent or wrongful act of The Willows or its employees. Participants are responsible for any damages to the golf course, the clubhouse, any adjacent or fixed property and or any lost or negligent damage to rental golf equipment and to the power golf carts. In the event that a participant has damaged or lost any of the above items and neglects to inform the staff of The Willows or the booking host, the host will be responsible for any/all costs associated with the damage or loss and will be invoiced on the final bill.

PLEASE INITIAL HERE TO ACKNOWLEDGE THE ABOVE \_\_\_\_\_

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**TOURNAMENT HOST RESPONSIBILITIES DURING FUNCTION**

The Tournament Host or the designated day of on-site contact for your event shall be responsible for keeping order during all activities, both on and off the golf course and during the banquet function. This includes and is not limited to ensuring that entertainment is appropriate, that your function is not unlawful or

disruptive to other Willows guests, including appropriate volume controls of guests and entertainment, and that your guests are contained within the banquet space booked for your event. Physical or verbal abuse of The Willows employees or property will not be tolerated. Offenders will be removed from the premises and security or police will be notified. The Willows reserves the right to discontinue alcohol service to any guest who appears to be intoxicated or is acting inappropriately.

PLEASE INITIAL HERE TO ACKNOWLEDGE THE ABOVE \_\_\_\_\_

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## ADDITIONAL FOOD AND BEVERAGE CONSIDERATIONS

### Guaranteed Numbers And Meal Selection

Menu and enhancement selections must be conveyed to The Willows Events staff **thirty (30) days**, or one month prior to your event. Communications between the Events staff and Tournament Host will be ongoing. The guaranteed number of dinner attendees must be finalized **five (5) business days** prior to your event. If not conveyed to The Willows Events staff, the actual number or original number on the booking application will become the guarantee and the invoice will reflect as such. A 18% gratuity will be added to the final Food and Beverage invoice for all Food and Beverage portions of a tournament booking.

The Willows Club provides beverage service for all guests from our lounge, banquet areas, Watering Hole and on course beverage carts. SLGA regulations prohibit any outside alcohol from being brought onto the Willows premise. It is the policy of The Willows Club to serve alcoholic beverages in a responsible and professional manner at all times. We adhere to all applicable SLGA laws and regulations as they pertain to the service of alcohol to under age or visibly intoxicated individuals. Last call for bar service will be at 12:30 AM for any functions held inside The Willows Club House with all bars closing at 1:00 AM. Last call for bar service for functions held at The Red Barn is at 9:30 PM and all functions must end at 10:00 PM. Bars not meeting a minimum sales requirement of \$300 (not including tax or gratuities) are subject to a bartender fee of \$100.

The Willows Club shall be the sole provider of all food and beverage (liquor, beer and wine included). In accordance with Saskatoon Health Region food handling regulations, The Willows staff must handle, prepare and serve all food and beverage consumed on our premises. For this reason, we cannot permit prepared food of any type to be brought on site. Exceptions will only be made in the case of severe allergies, which must be discussed with our Events Sales Coordinator at least **five (5) business days** prior to your function. According to the same regulations, prepared food may not be removed from our premises following an event. Prepared food will be served in the function room for a maximum of 2 hours for banquets held inside the Willows Club House and 1.5 hours for banquets held in our Red Barn. In Accordance with Saskatchewan Health & Safety Regulations and Saskatchewan Liquor & Gaming Regulations, any requests regarding donated food and beverage product must be made to our Events Coordinator at least **thirty (30) days** prior to your event date. Any sponsors wishing to purchase food or beverage through the Willows will need to contact the Willows Event Coordinator a minimum of 21 day prior to the event. Food and Beverage pricing is subject to change without notice.

### Guaranteed Numbers And Meal Selection

The Willows Club does not allow outside food or beverage. If you are wanting to supply Food or Beverage on course during your tournament, it must be purchased through the Club. Any alcoholic beverages purchased from the Club with the intention of being handed out during the tournament, will need to be done so by a Willows staff member. There will be a \$100 service fee per staff member required.

**The Following can be purchased through the Club:**

- Standard Beer or Coolers - \$6.50
- Bottled Water - \$3.00
- Gatorade or Bottled Pop - \$3.50
- 9 Mile Willows Golden Ticket - \$5.50

All prices include tax. An 18% service charge will be applied to all Food & Beverage bought from the Club

PLEASE INITIAL HERE TO ACKNOWLEDGE THE ABOVE \_\_\_\_\_

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**SPONSORSHIP**

The Tournament Host will be invoiced for the full event amount, including any sponsored items and associated fees. The Willows is not responsible for collecting payments from sponsors.

PLEASE INITIAL HERE TO ACKNOWLEDGE THE ABOVE \_\_\_\_\_

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**FOOD & BEVERAGE CORKAGE FEES**

The Tournament Host agrees that all Food and Beverage will be purchased through The Willows Club. No outside food and beverage will be permitted.

PLEASE INITIAL HERE TO ACKNOWLEDGE THE ABOVE \_\_\_\_\_

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Tournament Name: \_\_\_\_\_



**Golf Shop**  
(306) 956-4653

**Sales / Inquiries**  
(306) 956-1100 ext. 252

**Food & Beverage**  
(306) 956-1100 ext. 235

**Administration Office**  
(306) 956-1100 ext. 224

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